

AVALONIA LAND CONSERVANCY, INC.

Stewardship Policy

The ALC Stewardship Committee will have the overall responsibility for....

1. the management and protection of all ALC' interests in real property.
2. the establishment of appropriate stewardship policies and procedures.
3. the coordination of town committee stewardship activities to ensure general consistency of ALC's interests throughout all seven towns.

Specific responsibilities are:

- a. Establish criteria for property management plans.
- b. Prepare an annual stewardship budget to submit to finance.
- c. Develop record keeping guidelines.
- d. Ensure town committees compliance with established policies and procedures as necessary to achieve consistency.
- e. Assist Town Committees in development of a land stewardship volunteer base as needed.

ALC STEWARDSHIP CHECK LIST

ISSUES RELATIVE TO PROPERTY MANAGEMENT

Property Name: _____ ALC Aqu. No. _____ Town: _____

			<u>COMMENT</u>
1. Boundaries posted	Yes	No	_____
2. Boundaries walked annually	Yes	No	_____
3. Deeded Easements / Rights of way	Yes	No	_____
4. Property sign maintenance	Yes	No	_____
5. Property open to the public	Yes	No	_____
6. Gate maintenance	Yes	No	_____
7. Map Box inserts	Yes	No	_____
8. Trail maintenance	Yes	No	_____
9. Field Mowing Requirements	Yes	No	_____
10. Stone Wall Clearing/Maintenance	Yes	No	_____
11. Parking Lot Maintenance	Yes	No	_____
12. Roadside Cleanup	Yes	No	_____
13. Bridge Review	Yes	No	_____
14. Osprey Pole Maintenance	Yes	No	_____
15. Other Property Needs	Yes	No	_____
16. Contact Person's name and phone number if available	Yes	No	_____

ALC STEWARDSHIP GUIDELINES

Preliminary steps: Review the available information: property description, available maps and deed description at the ALC office, take a walk around the property and note whether it needs signs and other maintenance.

Routine maintenance: Pick up trash, especially at entrances near the road as this tends to breed more trash. Keep the trails clear. This may at times require help from others with special equipment such as chainsaws. Keep the trails marks visible. Walk the property at different seasons to gain knowledge of it.

Signage: Follow the guidance in the “ALC PROPERTY POSTING GUIDELINES”. If you are not absolutely sure of the boundaries ask for help.

Special Maintenance: If the property has a bridge, large entrance sign, parking area, field that must be mowed, extensive invasives etc. You may need to call for a special work party from the Stewardship Committee.

Legal Issues: If you see evidence of encroachment, tree cutting, hunting, stonewall removal or other illegal action contact the Stewardship Committee Town Representative.

CRITERIA RELATIVE TO PROPERTY MANAGEMENT

1. Boundary posting
2. Boundary walking (annually)
3. Conservation easement annual paperwork
4. C.E. Baseline Document availability
5. Deeded Easements
6. Right of Way (annual letter)
7. Deed restrictions
8. Internal property management plan
9. Property sign maintenance requirements
10. Gate maintenance (if any)
11. Map box inserts
12. Trail maintenance
13. Field mowing
14. Stone wall clearing
15. Roadside cleaning
16. Bridge review
17. Osprey pole maintenance
18. Historical sign maintenance
19. Budget for maintenance
20. Property endowment (if any)
21. Contact person/s (Steward) contact information

